

## 2025-04-29 Core Team meeting notes

### Attendees:

Gail Bishop, Erika Fetterman, John Helmers, George Huston, Ann Hutton, Jean Murray, Dave Pesch, Walt Rothwell, Rev. Luke Stevens-Royer, Greg Turosak

1. Chalice Lighting- First Hint of Spring by Jennifer McGlothin
2. Financial Update:
  - Treasurer's Report:
    - 1 more 1st payment to BOF fund
    - Approved \$355 (using 1st UU tax exempt number) for seed at the Viola site per Patty Trnka request. Ann H to notify the Board in May update.
  - Thank yous to fully paid capital campaign pledgers:
    - Ann and Gail writing thank you's after today's Core meeting (will \$68 for cards + postage)
3. Location Update:
  - 1727 Easement
    - Peter Oetliker sent 4 documents: Driveway Maintenance agreement, Triangle Easement, and 2 Quit Claim deeds (JW to UU and UU to JW). Peter talked to RPU last week, and Peter thought the easement declarations should be ready to sign this week.
    - Will have all 5 documents for Paul T. to sign with Amy N. as Notary as a single event.
  - Minnesota Dept of Natural Resources certified our Stewardship and Sustainable Management Plan:  Stewardship Plan
  - Summary of 4/17 Widseth meeting / 1st UU to-do's
    - Parking lot lighting revisions to meet code / SDP
      1. RCD requested cut sheets for all types of lighting fixtures and poles.
      2. There are 9 photometric categories on the Emanuelson-Podas plan:
        - a. Back Walkway
        - b. Building Walkway East
        - c. East Drive Lane
        - d. Main Entry Walkway
        - e. Main Walkway
        - f. Parking Lot
        - g. Property Line
        - h. West Drive Lane
        - i. West Walkway
        - j. George to draft an email asking if above 9 categories are required by RCD, then send to Greg, which Greg will then send to Desmond.
      3. RCD comment states the photometric plan must include the proposed WMUE (Water Main Utility Easement) on the plan and keep all proposed light poles clear of the WMUE (10' minimum clear of all water main / hydrants / water services)
        - a. We need the updated WMUE plan from Widseth completed in order to share with Locus
    - Centurion Court NE access application
      1. Dave Pesch will contact Nick Sanford (Olmsted County Traffic Engineer) to understand if submitting the application would start the 2 year clock to building completion per the access ordinance.

- Decorah Edge sturdy
  1. John to contact Don VanKeulen to review what we have from WSE to see if that is sufficient. Don states he has no record of an official submission. Logan noted what we sent to Don was a preliminary finding and not a final report. Logan sent the Morris Hills delineation report (performed by Widseth) as an example of a final report. John will reconnect with Don to understand exactly what he needs in addition to what we previously sent to him. Craig suggested going back to WSE since they have the original information. 1st UU to close this item, and then get to Widseth, who will then include in the SDP.
- South Pond / Ped Path extension / Stormwater negotiation & Development Agreement
  1. Greg T. to set up meeting with Mark Baker to discuss. Grading and seeding upper parking area
  2. Circle back to Craig to see what. John to check with Craig... consider the possibility of no-mow grass? If we do this without a permit, we'll get an estimate from Kramer and then take to the Board for approval.
  3. Updated Development Agreement- will ask Mark when this is required. Is it required before, as part of, or after the SDP? Is it an amendment to the existing DA, or a new document? Does it start a 2 year clock to building completion?
- Grading and Seeding upper tier without requiring a building permit:
  1. John to circle back to Craig Britton (Widseth) for update (would this be less than 50 cubic yards per UDC). If we can do this without a permit, we'll get an estimate from Kramer and then take to the Board for approval.
- Storage unit / signage plan and compliance to UDC
  1. Need clarification on 6 month approval for storage unit per UDC.
  2. Signage size painted on storage unit vs standalone sign? Temporary vs Final sign structural integrity.
  3. Dave P. to contact to one of the planners for clarification
- Pergola vs structure & utility shed concept
  1. Extensive discussion about concept and possibilities, but final consensus was the first priority is to grade and seed the upper tier in order to host congregational events. Erika to check on permit requirements for a tent and rental costs vs. building a pergola.
- 4. Naming activities including timeline:
  - Reference Ann's 'A Place for Us- Naming Rites' per below.
- 5. Preparation for May 7 BOFBO Wednesday night forum:
  - CC update (Jean), street naming plan, location updates, grading & grass (if we have approval per Craig Britton), land stewardship update, Q&A
- 6. Initial discussion as how to plan for and work through the building budget shortfall and a prioritization of space needs:
  - Luke added his recommendations to the 'Design Refinement' Google doc / worksheet:
    - ✚ Budget/ Design Refinement / Generosity / Revenue
  - John- analysis of attendance. 250, now 176 per fire code
  - Locus documented material recommendations in the SDP package, also have all sub narratives.
  - George to contact Adam or Brad regarding Kramer contract addendum
- 7. eNews assignments:
  - 04/30 - announce upcoming 5/7 forum
  - 05/07 - "place" naming timeline
  - 05/14- grading and grass if approved
- 8. Other:

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9. Next meeting: May 13, 9:30-11:30 am

- Future BOFBO Core Team meetings: May 27, June 10 & 24, July 8 & 22, August 5 & 19, September 9 & 23 (Note - (9/2 skipped to allow for a long Labor Day holiday weekend)

## **A Place for Us - Naming Rites**

### **Suggested outline from Rev. Luke**

A few things we know: from the county, we've confirmed that our road will need to end in "Place". So, a possible theme is riffing from the West Side Story song: *There's A Place for Us*. The idea is that we would like this name somewhat soon, but want enough time for engagement with the congregation, so we've grouped the process with larger congregational life events/rituals.

### **Draft timeline:**

- Maypole Sunday through Annual Meeting (May 4 - June 2): *Call for Names/Submissions (names can be submitted in person in the Commons or online)*
- June - early July: This team goes through a process to filter and finalize the list of names.
- July 13-20: Ranked-Choice Voting (electronic) *This is during Chalice Camp week and we'll consider how to involve the kids. Results announced Sunday, July 20th*
- August: We create a commemorative road sign with the new name
- Sunday, Sept. 7th: Water Communion service or blessing at the Viola Land with the new road name sign (real or commemorative...) and we can begin referring to the new land by the road name!

### **Summarized timeline:**

*May = name submissions*

*June = finalists chosen*

*July = voting & announcing during chalice camp*

*September = unveiling new sign at new land*

### **Duties for the Naming Team:**

- Host the naming table/Board in the Commons on Sundays and Wednesdays (Erika will work on some of the logistics for the table and communications, include a "fill in the blank" road sign!)
- Take the submitted names and finalize a list for voting (filter with County on what names are already taken, discern duplicates, etc.)
- Finalize and track the ranked choice voting process
- Be part of the announcing and the events with the new sign.