

02/18/25 BOFBO Core Team meeting notes

Core Team Members:

Gail Bishop, Erika Fetterman, John Helmers, George Huston, Ann Hutton, Jean Murray, Dave Pesch, Walt Rothwell, Rev. Luke Stevens-Royer, Greg Turosak

Chalice Lighting: Song- 'We Are Going'

1. Welcome Dave Pesch to the Core Team
2. Monthly report to the Board - [February](#)
3. Financial Update:
 - Note electronic approval of Locus Architecture invoice for \$6,394 for services through 12/31/24
 - Next Transaction report will be in a couple of weeks
 - Approve payment of \$96 to Community Education for use of Century High School for NIM due February 28, 2025
 - Holding most recent Widseth invoice for discussion:
 - Invoice # 235310 for \$16,733.75 was voided by Widseth
 - Replaced by Invoice # 235908 dated 01/21/25 with payment due in 30 days
 1. \$7,216 for services through 01/17/25, which completes the \$57,730 contract
 - Greg to draft letter stating we are holding off paying the invoice, want more specifics of line items (done without pre-approval + deliverables not completed), and confirm a date/time for a meeting to discuss
 - Recent transfer of funds from F&M to Fidelity
4. Location Team Update:
 - Separate Location team meetings discontinued starting March and absorbed into Core Team meetings
 - Site Development Plan and recent submissions to Community Development
 - Upcoming discussions with Widseth regarding previous expenses and work yet to be accomplished on Site Development Plan (Note: We have requested additional information for fees and services)
 - Status of easement including Revocable permits as part of upcoming City Council consent agenda
 - Application for easement scheduled for 02/19/25 City Council mtg
 - JW's application didn't make this month's City Council mtg
 - Once approved, the 4 documents will be submitted to County, then Roch Development files the revocable permits with County
 - Discuss installing signage at Viola site in 2025
 - If we want a sign it has to be permanent since a temporary sign cannot be put up before a building permit is approved
 - Sign location can be documented separately from the Site Development Plan
 - Banners:
 1. Fewer code compliance required.
 2. Rev. Luke said Staff will discuss possible banner verbiage
 - Discussions with Dan Groteboer:
 - George to check with Dan for availability on 03/04, 03/18, or 04/01
 - Other

5. Discuss Viola site engagement activities in 2025:
 - Ways to engage deeper relationships with the Viola site with a park-like experience:
 - Usable parking area on upper portion of lot
 - Some sort of pavilion where folks could gather for cookouts, outdoor service.
 - Chalice camp or family cookouts on the land.
 - Need to consider the balance between engagement and financial budget / priorities
 - Accessory buildings cannot be built before primary buildings per UDC. Could we apply for variance? Shelter would be to the west side of the building overlooking where the playground area would be. Consider electricity vs Generator & restrooms vs Porta-Potties.
 - UDC states grading requires a permit if more than 50 yards are moved. George to check with Kramer to see who he would use and costs.
 - Greg will check with Desmond (after he replies to Greg's latest SDP plan update) to understand how this works with the SDP. Question of how many accessory 'buildings' are permitted on the land... we plan for a garage, so would could we also have an accessory building?
 - Desmond may say we need an E11 address which might require a street name. Think about different ways to engage the congregation in naming street.
 - Memorial Garden- could this be a Congregational project?
 - Consider 'Religious Land Use and Institutionalized Persons Act (RLUIPA)' which protects individuals, churches, and other religious institutions from discrimination in zoning and land use regulations
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6. Generosity Team Update
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7. eNews topics and authors for 2/19, 2/26, and 03/05
 - 2/19 and 2/26- Anne's article
 - 03/05- Land Stewardship plan
8. Other
9. Next meeting: March 4, 9:30-11:30 am
 - Future BOFBO Core Team meetings: March 18, April 1, 15, & 29, May 13 & 27

"Parking lot" for upcoming meeting topics:

- Review [Viola Land Stewardship Plan](#) and discuss possible next steps